

Press & Dakotan Classifieds

YANKTON DAILY Press & Dakotan (605)665-7811 \ (800)743-2968 \ classifieds@yankton.net \ www.yankton.net

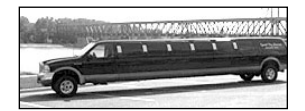
1000 Auctions - Public Sales

BL (Buck) Singer Estate Auction Saturday, February 20th, 11:00am, 2405 Deer Blvd., Yankton, SD. Greg's Auction Company (605)661-1451.



1101 Announcements - Events

Let Minervas bring the food to you. We can:
• Cater Weddings
• Company picnics
• Proms or any other special event you might need help with. (605)664-2244.



NEED A RIDE FOR PROM!!
Call Jeff at Special Day Limousine, (605)661-1615 for more details on how to Book a 3 hour Limo Ride!

S.E NWTFF Mark Deffenbaugh Banquet February 27th at Minerva's for information call (605)760-3249.

1200 Cars

2002 Pontiac Grand Prix GT, 2-door, V6, White, Great Condition, Loaded \$6,300/OBO (605) 660-3700.

1255 ATVs

2000 Polaris Indy Sport snowmobile 1300 original miles, 1-owner \$1,300. (605)267-2047.

1315 Drivers

CDL driver/yard worker. Apply at Yankton Metals.

Wanted: OTR Drivers!!! Full and part-time. Earn \$50,000 year plus. Bonuses, vacation pay. Fully reefers. No touch freight. Plenty drop and hook. All lumps paid. (605)484-4861/(605)366-0670.

1335 Other Employment

Administrative Assistant

Local company is seeking an administrative assistant for an industrial environment. Candidate must possess good communication and organizational skills with the ability to multi-task. Duties include customer service, filing, phone answering, and problem solving. Please mail resume with wage requirement to Advance Services, Inc., 3229 Gordon Drive, Sioux City, IA 51105. EOE.

1335 Other Employment

Court Services Secretary
The South Dakota Unified Judicial System is inviting applications for a Court Services Secretary position in Vermilion, South Dakota. The salary range is \$10.81 to \$12.43 per hour. Duties include responsible and varied secretarial work. Work requires the exercise of confidentiality, considerable initiative, independent judgment and discretion in screening calls and visitors. Possession of a high school diploma or a GED certificate. Post high school education including secretarial, computer, and transcription training is desired. Benefits include paid health insurance, life insurance, generous leave, paid holidays and retirement. The closing date for this position is March 5, 2010. Successful completion of a criminal background investigation is required for employment. To apply: Submit a letter of interest and resume or state employment application (available at a South Dakota Department of Labor office and on the Internet at www.state.sd.us/jobs) to: PMB-2713-000, Director of Human Resources, Unified Judicial System, 500 East Capitol, Pierre, SD 57501.

www.yankton.net

NAPA AUTO PARTS
is currently looking to hire a **Counter Salesperson**
•Full-time •Benefits
•Paid Vacation •Experience Desirable
•NAPA Training Available
Send resume to:
Attn: Bill Ormond
PO Box 776
Yankton, SD 57078

CITY OF YANKTON CODE ENFORCEMENT AIDE

The City of Yankton is currently accepting applications for a temporary full-time Code Enforcement Aide in the Community Development Department.

The Code Enforcement Aide will report to the Building Official and will assist with enforcement activities related to nuisance abatement including but not limited to street tree clearance, grass height, noxious weeds and abandoned vehicles. The successful applicant will be detail oriented and possess basic computer skills that will allow them to produce letters and track the status of code enforcement activities. Duties will involve daily interaction with the public so customer service skills are necessary.

Applicants for this position must be at least 18 years of age and possess a valid driver's license. The work schedule will consist of an eight hour workday, Monday - Friday. The salary is \$9.25 per hour and funded for a six-month period. The start date is negotiable between March 15 and May 1, 2010. This position is not eligible for benefits.

Applications forms are available on the City website, www.cityofyankton.org, or contact the Human Resources office, City Hall, 416 Walnut, P.O. Box 176, Yankton, SD 57078, 605-668-5222. Anyone needing accommodation in order to apply should call 605-668-5222. Applications accepted until position is filled; applications submitted by February 26, 2010, will receive first priority.

The City of Yankton is an Equal Opportunity Employer

COST CUTTERS
Management & Stylists
Must be licensed Cosmetologist/Barber
Please call Eric at 402-429-3820 or stop in today to our Vermillion or Yankton location!

Sunset Manor Avera
Sunset Manor Avera Health is now accepting applications for the following positions to join our excellent team of caring professionals:
Certified Nursing Assistant
Full-time & part-time day shift and part-time night positions available
For application materials, contact the Personnel Office at Sunset Manor, Irene, SD at (605) 263-3318 or fax resume to (605) 263-3334.

FULL-TIME COOK
Do you love to cook and bake for others?
Bring your favorite recipes & put your cooking experience to work at Autumn Winds!
We prepare 3 tasty, homecooked meals daily for 50-60 residents in our senior living environment. For more information call Steve or Carol Van DeKop at 605-665-1559 or email resumes to coletteb@knology.net or brandys@knology.net
2905 Douglas, Yankton Assisted Living 605-7255

CITY OF YANKTON LIBRARIAN

The City of Yankton is seeking qualified applicants for Librarian at the Yankton Community Library.

This position manages the children's/young adult department within the library. The person in this position develops and maintains a collection of materials appropriate for age and interest; places orders with vendors; works with patrons to find appropriate materials and information; maintains children's/young adult area; redesigns areas; updates bulletin boards; assists with policy development for children's/young adult services; implements policy, assists with budget development for department; develops programs to market library services and programs; plans, publicizes, conducts and evaluates department's programs.

This position is full-time. A bachelor's degree and previous library and work experience with children are minimal requirements for this position. An elementary education degree or a Master's in Library and Information Science from an ALA accredited program, with experience as a Children's/Young Adult Librarian are preferred.

The starting salary for this position is \$35,069 annually, plus fringe benefits.

Applications are available from the Human Resources Office at 416 Walnut Street, Yankton, SD 57078, by phone at (605) 668-5222, or on the City website www.cityofyankton.org. Persons needing accommodation in order to apply for this position should contact (605) 668-5222. Deadline for application is March 9, 2010.

New employees must meet pre-employment physical and drug screen requirements.

The City of Yankton is an Equal Opportunity Employer

1335 Other Employment

SOUTH DAKOTA HUMAN SERVICES CENTER
Human Services Counselor
\$13.91/Hour
Open until filled
CD Counselor
\$13.91-\$16.10 DOQ
Open until filled
Mental Health Assistant
\$9.98/Hour + \$.75 shift pay
Open until filled
Human Services Nurse (Part-Time & Full-Time)
\$19.48-\$22.02 DOQ + \$1.00 shift pay
Mental Health Aide (Part-Time or Full-Time)
\$9.29-\$9.75 DOQ + \$.75 shift pay PM/night
For more info call: (605) 668-3118 or Apply online: www.state.sd.us/jobs EOE

Read & Recycle!

1335 Other Employment

Avera
Sacred Heart Hospital
NUTRITION SERVICES
•PT, evenings for Avera Yankton Care Center, EOW. Previous experience preferred.
MASSAGE THERAPIST
•PT, days, rotating evenings and weekends. Must be SD licensed or license eligible. Previous experience preferred.
LONG TERM CARE NURSE/ AVERA YANKTON CARE CENTER
•PT, nights, 12 hour shifts, 48 hrs. every 2 weeks, every third weekend. Previous experience preferred; SD license required.
CERTIFIED NURSING ASSISTANTS
•FT and PT positions available for our Senior Services; Certification and experience preferred, will provide certification and training.
For application materials, contact Human Resources at 605-668-8331, 888-668-8500, 501 Summit, Yankton, SD 57078 AA/EOE

CITY OF YANKTON CODE ENFORCEMENT AIDE: The City of Yankton is currently accepting applications for a temporary full-time Code Enforcement Aide in the Community Development Department. The Code Enforcement Aide will report to the Building Official and will assist with enforcement activities related to nuisance abatement including but not limited to street tree clearance, grass height, noxious weeds and abandoned vehicles. The successful applicant will be detail oriented and possess basic computer skills that will allow them to produce letters and track the status of code enforcement activities. Duties will involve daily interaction with the public so customer service skills are necessary. Applicants for this position must be at least 18 years of age and possess a valid driver's license. The work schedule will consist of an eight hour workday, Monday - Friday. The salary is \$9.25 per hour and funded for a six-month period. The start date is negotiable between March 15 and May 1, 2010. This position is not eligible for benefits. Applications forms are available on the City website, www.cityofyankton.org, or contact the Human Resources office, City Hall, 416 Walnut, P.O. Box 176, Yankton, SD 57078, 605-668-5222. Anyone needing accommodation in order to apply should call 605-668-5222. Applications accepted until position is filled; applications submitted by February 26, 2010, will receive first priority. The City of Yankton is an Equal Opportunity Employer.

1405 Accounting Services

Convenient Tax Service
Personal, Business, Farm and all states. "We Come To You". Authorized E File provider. Over 30 years experience. Call for appointment (605)660-3285.

1435 Carpentry

A Full-time Carpenter Available. No job too small! Free estimates. Lots of experience. Call Bob Edwards at (605)665-8651.

For All of Your Carpentry Needs: Custom Built Windows, Siding, Garages, Additions, Patios and More. Call Andersen Carpentry at (605)661-1190.

1450 Cleaning

Experienced housekeeper currently has openings. FREE in home estimates. (605)661-6422.

Mothers-N-Need: Mothers deserve the best. Leave the cleaning to us. Errands are also optional. \$12/hour. Insured/Bonded. Business quotes available. (605)421-0937 mothersnneed@live.com

Read & Recycle!

Press & Dakotan
The Older Daily...
75 CENTS
The Yankton Press & Dakotan is currently accepting applications for a **CIRCULATION DISTRICT MANAGER**
This is a full-time position, offering a full benefit package, including:
•Holiday Pay •Paid Time Off
•Low Cost Health Care Package
Duties & Responsibilities:
•Supervise adult and youth carriers and contractors
•Route recruitment and fulfillment; replace carriers and contractors as necessary
•Assist circulation office personnel as appropriate to complete necessary duties of the department
•General Office skills with ability to analyze and record data
Working Conditions:
•Five-day early morning daily (some Saturdays); field and office work necessary
Applications available at 319 Walnut St., Yankton, SD. Resume may also be mailed to David Jeffcoat, Circulation Director, Yankton Press & Dakotan, PO Box 56, Yankton, SD, 57078.

The Yankton Daily Press & Dakotan needs a reliable person for our newspaper route in the City of Yankton.
Early Morning Hours, Monday-Saturday \$400+ Monthly (Approx.)
No Collecting. Must have reliable vehicle, valid driver's license and vehicle insurance.
Call 665-7811, ext. 104 Today!
Respond by February 24th To Receive A \$100 Sign On Bonus!