PAGE 10			PRESS & DAKOTAN	TUESDAY, MARCH 5, 2013	
PRESS&DAKO www.yankton.net/class		<b>I</b> ASSI	FIF	DS	
to place an ad call 605-665-7811	fax 605-665-0288	toll free 800-743-2968	email class	ifieds@yankton.net	
1200 Cars 1310 Construction	1325 Medical	1335 Other Employment 1335 Other Employment	1335 Other Employment	1435 Carpentry	
Buying junk cars, pickups, vans, running or not. Call McLean Auto Salvage. (402)360-0756. Bull-time experienced car- penter. Hiring now! Benefits in- cluded. Apply at List Construc- tion, 222 Capital Street, Yank- ton.(605)665-5233.	creative, outgoing individual with ability to communicate with older adults. Responsibili- ties include coordinating all	Wanted: Employee for live- stock and grain farm. House available plus benefits. Call (402)254-6827 Cleo or Joel Karnes.	The award winning Western Nebraska Observer, in Kimball, Neb. is seeking a hands-on Publisher with a passion for community news and a desire	A Full-time Carpenter Available. No job too small! Free estimates. Lots of ex- perience. Call Bob Edwards at (605)665-8651.	
Chevrolet: 2005 Malibu Clas- sic. 32-mpg., very clean! New tires, 69,000-miles. Books \$7,600 asking \$6,850. (605)665-8034.	events planner, and maintain required records/documenta- tion for resident	Come Join Our	to grow print and digital reader- ship. The successful candidate must be an effective leader with excellent hands-on man- agement skills, have strong	For All of Your Carpentry Needs: Custom Built Win- dows, Siding, Garages, Ad-	
Scrap Iron Wanted Old Cars, Farm Machinery, Grain bin removal. Paying top dollar. Will pick up.	days and weekends. Comp pay/benefits. Prairie Estates Healthcare Community, 600 S.	<b>Design Sales Team</b> Excellent incentive pay and bonuses. Full-time, benefits, some evenings and weekends. Experience in	writing skills and have an eye to design. The Publisher will be responsible to write articles, columns and editorials, layout the paper, and guide the news and sales teams. Kimball is a	ditions, Patios and More. Call Andersh Carpentry at (605)661-1190. 1445 Childcare	
Gubbels Salvage (402)640-6335 Coleridge, NE Gubbels Salvage (402)640-6335 Coleridge, NE Gubbels Salvage (605)660-1106. Gubbels Calvage (605)660-1106. Gubbels Calvage (605)660-1106.	57025-0486. Apply in person or fax letter/ resume to: Cher- ilyn 605-356-2704 or call 605-356-2622 or email broot/2002 or ECAA	furniture/appliance sales preferred, but willing to train. Apply in person. Stumberland 920 Broadway	community of 2,500 with won- derful city parks and an excel- lent golf course. It's close prox- imity to Lake Oliver provides an excellent opportunity for	<b>Providers</b> <b>Kidz Logik Child</b> Care Center has full and part-time openings for children ages 4 weeks to 6	
1210Trucks1996 Ford F250 PowerstrokeBe home more than the big companies. Check us out. (605)366-0670 or (605)484-4861.	1335Other EmploymentFull-time Night Auditor, Sunday-Thursday 11pm-7am. Apply Holiday Inn Express, 2607	furniture that lives the way you do Yankton Www.yankton.net	outdoor enthusiasts. Interested applicants are encouraged to send resume and salary re- quirements via email to Patrick Cossel (pcstevenson@actac- cess.net).	years of age. Call (605)260-2641 for information. Provider has openings, ages 1-6, 15yrs licensed, nutritious meals, pre-school activities, pet free. (605)665-4164.	
Nebraska Indian Community College Seeking Entrepreneur Faculty           Temporary, Full-time Faculty—Entrepreneur Incubator Instructor—Santee, NE Campus           -Develop & instruct coursework for Entrepreneur Program           -12 month appointment (start March 2013)           -Master's Degree preferred           -Entrepreneurship or business operation experience required           -Expert position up to \$36,000 plus full benefit package	Broadway, Yankton. Seeking sales/office assis- tant for local publishing com- pany. Interested applicants please call Alison (605)260-6870. Western Office Technologies Delivery driver/furniture/in-	Full-Time Office Associate Ideal Candidate has strong interpersonal skills and relevant office experience. Must be proficient in Excel, data entry, 10-key, and math. Truck scale experience is a plus! Candidate must be self motivated and able to multi-task. Competitive wages and benefits	1340Part-TimeSeasonal Help Wanted: Beginning in May at Dairy Dock pickup application at 808 W. 23rd St., Yankton.THE CLASSIFIEDS	1475Other ServicesAre your cherished or your collectible books damaged? I can repair them. Free esti- mates (605)665-3014 evenings 5pm-9pm.1490Lawn - Landscaping	
Please visit www.thenicc.edu and view the Job Opportunities under the Visitors & Guest tab for job details and qualifications. Letter of intent, resume, and NICC Application required by March 14, 2013 for consideration. Nebraska Indian Community College Human Resources PO Box 428, Macy, NE 68039 402.494.2311, 1, 2581 koltrogge@thenicc.edu	staller needed. Duties in- clude: Installation of systems furniture, free standing furni- ture and filing systems, area delivery of office products and some retail in store du- ties. Mechanical ability strongly suggested. Positive	offered! EOE Please stop by to complete an application or submit resume to: Yankton Metals, Inc. • 1405 Bill Baggs Road • Yankton, SD 57078	www.yankton.net	Cody's Lawn Service com- plete lawn care. Mowing, trimming, leaf removal, and power raking. Cody Silver- nail (605)665-6666; or (605)760-3986.	
HOME DELIVERY 665-7811	attitude a must. Valid driver's license and good driving re- cord required. Must be able to occasionally lift up to 100	<b>NURSES</b> Make a difference in a child's life!	Avera St. Anthony's Hospital is seeking a full time	Klein's Tree Service 1601 Eastside Dr. Tree removal, tree	
Sapa: Shaping the future	pounds. Full time with some overtime. Benefits include 401K, health insurance, va- cation and holidays. Apply in person. 2320 Broadway, Yankton.	Craig HomeCare is looking for RNs & LPNs to provide in home nursing care for a school aged child in Newcastle.	CLINICAL COORDINATOR NURSE to manage care for the patients of	trimming Stump Grinding (605)665-0119/ (605)660-0028.	
<b>NEED A CHANGE?</b> Interested in exploring an oppor- tunity with <b>a stable company</b> that has the backing and resources of a large corporate conglomerate with a domestic and international presence? <b>READ ON!</b>	Read & Recycle!	FT/PT all shifts available. Flexible scheduling. Benefits offered. For more info contact Melanie at (402)502-3208	primary care practices in the region to promote effective and timely health care delivery. This will include developing and	NatureScaping Designs LLC. Landscape Design & Installation.(605)661-1205 www.naturescapingdesigns.com.	
Sapa Extrusions Inc., Yankton, SD (World's Leading Aluminum Extruder) has several production positions available for qualified individuals. Skills required: Those with Manufacturing Experience will be given first opportunity and must be capable of working a 4 days on 4 days off (12) hours a day shift schedule with overtime, must be able to lift up to 50# on a regular basis. Must be reliable and willing to work your way to the top. These positions are full time and include both night and day shift openings.	Account Service Manager Mature, hard working, responsible team player needed for outside and	or apply on-line at www.craighomecare.com	monitoring care management processes and supporting primary clinical teams with these efforts. It will also include identifying the high acuity patient population and working to ensure care coordination for this patient population. It will support the development, maintenance, and reporting of quality measures.	Toben Tree Service: Trimming, tree stump removal, pasture clearing, Cedar tree removal. Fully Insured. Commercial & Residential (605)660-4640.1505PaintingAce Painting-Tony Souhrada laterierPainting	
Sapa offers a very competitive compensation (starting wage for entry level positions is \$12/hour with \$1.00 shift differential, paid weekly) performance based merit increases every 3 months/benefits package (where else can you get Medical, Vision and Dental Insurance and pay only\$14.41 a week for single coverage and \$42.81 a week for family coverage) Sapa also offers quarterly profit sharing, company paid life insurance, short and long term disability	inside sales involving home improvement and construction. Knowledge of building trades or home improvement helpful. We offer a	Outpatient Community Behavioral Health Center is seeking a Chemical Dependency Counselor to provide assessments, individual, group, and family chemical dependency counseling in an intensive outpatient treatment program. Candidate should have a B.S./B.A. in Human Services, or an acceptable combination of education and experience. Will Consider CCDC I, II, or III as recognized by SDCBADP. Benefits including, Health insurance, 401K plan, pretax plan, dental,	Registered Nurse license in the state of Nebraska and a minimum of 3 years of clinic nursing experience required. Must have strong communication and collaboration skills. Travel is required. Primary work location may vary	Interior, exterior painting. Wood staining & varnishing spray texturing. Serving Yank- ton, Vermillion and the sur- rounding area since 1981. Residential/Commercial/Farm. (605)463-2436 or (605)661-0179.	

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sharing, company paid life insurance, short and long term disability and ten paid holidays. If you are a hard working, dedicated person who wants to work only sixteen days a month than come join us.

Interested candidates please apply in person and/or by mail: Attn: Jane Larson, HR Mgr. 2500 Alumax Rd, Yankton, SD 57078 or email: Jane.Larson@sapagroup.com.

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# Inside Sales Representative position open

with the world's leading Aluminum Extrusion's Manufacturer. Company offers very competitive pay and benefits package.

Qualified candidates will have a two-year business-related degree or equivalent experience is required, as well as computer proficiency and previous telemarketing/customer experience. Qualified candidates will have a strong customer orientation, excellent skills in written and verbal communications, decision-making, problem solving and organizational skills. Must be detail orientated. On a limited basis, must be willing to travel for customer visits as needed.

#### **Job Functions:**

- \* To act as the key interface with customers; to coordinate responses for information and service requests from the customer; works with the Regional Manager to book profitable business.
- To acquire and maintain a comprehensive working knowledge of the company's products, markets, policies, organizational and administrative procedures in order to respond to customer needs.
- Works closely with the Regional Manager and manufacturing contacts to develop and pursue business and prioritize internal resources for existing customers to support customer service and profitability goals.
- Follows up on quotations.
- Processes complaints from initiation through disposition and credit generation.
- Is a team player and works well in a group setting to balance work-in-process
- Contributes to the establishment of standard work practices that eliminate waste, enhance cross functionality in the cell, and increase team productivity.

### \*Position closes: March 13, 2013

Forkfly

Sapa Extrusions Inc. Resumes 2500 Alumax Rd. can be Yankton, SD 57078 submitted to:

Attn: Jane Larson, Mgr. HR Or e-mail: Jane.Larson@sapagroup.com EOE/Affirmative Action Employer

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# Sunset Manor Avera 🕷 Sunset Manor Avera is now

accepting applications for the following positions to join our excellent team of caring professionals:



Full time night and part time day positions available

## Restorative **Therapy Aide**

Full-time day position to work every other weekend. Must be C.N.A. certified and have worked as a C.NA. in skilled nursing for a minimum of 1 year. Knowledge or

experience in therapy techniques are

preferred. Must have an interest in assuring the resident can maintain or increase their present



Part time day position available to work every other weekend and one day during the week

For application materials

Personnel Office at Sunset Manor, Irene, S.D. at (605) 263–3318.

life insurance and excellent vacation and sick leave package nd resume to: WIS AND CLARK BEHAVIORAL HEALTH SERVICES

tention: Human Resources 28 WALNUT NKTON SD 57078



POSITION: (C.E.O.) Chief Executive Officer LOCATION: Santee Sioux Nation. Administration SUPERVISOR: SSN Tribal Council Chairman SALARY: Dependent on Experience **OPENING DATE: FEBRUARY 25TH, 2013** CLOSING DATE: MARCH 11TH, 2013

### POSITION SUMMARY



12. Travel as needed or as requested by the Tribal Council,

13.Understand, interpret and enforce all Tribal Policies

and record all incidences regarding policy violations by

all employees, or members of the Santee Sioux Nation.

Tribal Constitution and By-Laws, Tribal Ordinances, Tribal

Resolutions, Federal Regulation, State Regulation, Tribal

Regulation, Accounting Regulations and Policies provided

in the Santee Sioux Nation Personnel Policy Manual, and

SPECIAL EMPLOYMENT CONDITIONS:

submit the necessary forms to conduct a background check. The necessary release of

scheduling of any interviews. In addition, this

Federal, State and Tribal apply.

Indian Preference and Tribal Employment Rights Ordinance apply. All persons applying for

employment at the SANTEE SIOUX NATION must

information forms must be completed prior to the

position sometime requires travel, so a valid driver's

icense is required. All other regulations provided by

14.Understand and uphold the Santee Sioux Nation

Tribal Chairman, and Program Directors.

to report all incidences accordingly.

The Chief Executive Officer of the Santee Sioux Nation in partnership with the Santee Sioux Nation Tribal Chairman and Tribal Council, is responsible for the success of the Santee Sioux Nation. Together, the Council and Chief Executive Officer assure the Santee Sioux Nation's relevance to the community, the accomplishment of the Organization's mission and vision, and the accountability of the Organization to its diverse constituents. The Council delegates responsibility for management and day-to-day operations to the Chief Executive Officer as supported by policy, and s/he has the authority to carry out these responsibilities, in accordance with the direction and policies established by the Santee Sioux Nation Tribal Council. The Chief Executive Officer provides direction and enabling to the Council as it carries out its governance functions.

#### **DUTIES & RESPONSIBILITIES:**

1.A strong understanding of Indian Tribes and Tribal Sovereignty as well as an understanding of relationships among, other Tribes, Federal Government, State Government and Local Government. 2.Knowledge of financial, accounting structures, policies and operation of Tribal Programs. 3.Knowledge of modern policies and practices of Tribal Government Administration.

planning and communicate them to the Santee Sioux Nation Tribal Council and Programs as needed. 5. Have skills to prepare and assist in and administering budgets. 6.Be an effective communicator both written and

orally, and express skills in computer literacy. 7.Can interpret Federal guidelines, State guidelines and Tribal guidelines for the daily operation of the Nation.

8.Can effectively develop strong working relationships with Tribal Officials, Tribal Council, Tribal employees, Tribal Members, Santee Community and surrounding communities.

#### OUALIFICATIONS:

1.4 Year Degree in Business/Administration/Public Administration or experience equivalent. 2.Experience in accounting to assist Tribal Program Directors and Tribal Finance and Tribal Compliance. 3.Need ability to interact with Native American communities is a must and to effectively handle programmatic situations and public concern. 4.Basic understanding of Tribal Operations, Tribal Governments and Tribal Laws.

To apply, a complete application, and resume must be submitted to: SSN, Office of Human Resources · Sidney A. Tuttle, Sr., HRD 425 Frazier Ave. N. Suite 2 · Niobrara, NE 68760 · Phone (402) 857-2302 Fax (402) 857-2307 · Hrd.tuttle@ssn-dakota.org

may vary. Apply on-line at www.averajobs.org. St. Anthony's Hospital

Professional Interior/Exterior painting. References available. No job too big or small. Free estimates. (605)661-0972.

#### 1530 **Roofing - Siding**

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Johnson Seamless Gutter. Free Estimates, work guaranteed, insured. (605)661-8097.

#### 1555 **Dogs - Puppies**

Giveaway to a good home: 2 year old Chocolate Lab. Really good with kids. (605)661-9566.





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9.Can prepare and analyze, and interpret complex financial and statistical data as well as a wide sundry of reports. 10.Attends Tribal Council meetings as needed for reporting and updating purposes. 11.Has the responsibility of overseeing Tribal programs, participating and monitoring activities as needed or as requested.

4. Ability to devise long term and short term strategic