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Contractors

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Other Services

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PAGE 9A

licant must be able to multi-task. Applications are available online at ysd.k12.sd.us/JobOpenings Apply at the Yankton School District Administration Building, 2410 West City Limits Road, Yankton, SD 57078. An Equal Opportunity Emplover.

puter skills are essential. Ap-

Speech/Language Pathologist (part-time)

Must have SD teaching cer tificate with a Code 402 endorsement. Preference may be given to applicants with a masters degree in speech and language. See website for job description, additional criteria and application instructions. Yankton School District www.ysd.k12.sd.us EOE.

Technical

cally:

1335

Position Available

Sacred Heart Parish, Yankton is looking for a fulltime Administrative Assistant who is a person of faith committed to the Church and Church teachinas. The applicant values the organization, responsible management of resources, and helps the church fulfill her mission and purpose.

The Administrative Assistant provides secretarial and clerical support for the parish office. This person will also assist and support the Pastor in parish administration and communication and other duties as requested.

Must have knowledge of and be proficient in the use of PC's and word processing/publisher, bookkeeping skills, detail oriented and skilled in dealing with the public. Must maintain confidentiality and be able to relate to a variety of people. Salary DOE. References required.

> If interested send resume to Sacred Heart Parish

509 Capitol St, Yankton SD 57078, c/o Fr, Mark Lichter



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Candidates should have an associate or bachelor's degree in Computer Science, Education, or related field, experience working in an education/training/technology environment, and excellent customer service skills.

> Please submit letter of application, resume, and list of three references to:

Julie Dather, HR Specialist Mount Marty College, 1105 West 8th Street, Yankton, SD 57078 or email jdather@mtmc.edu.

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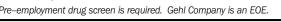
JOB REQUIREMENTS

- ·BA/BS Degree in Manufacturing, Engineering and/or Business (preferred)
- Minimum of 7+ years management
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