

and handling dictation preferred. Qualified candidates should have a paralegal degree, a Bachelor's degree in any field, or previous legal experience. Send resumes

Pre-employment drug screen is required. Manitou is an EOE.

Yankton Media, Inc. is currently looking for a Single Copy

Sales Manager. As the Single Copy Sales Manager you will

work closely with the Circulation Director to ensure that all

over the counter and news box locations are functioning

properly. This includes (but is not limited to) regular phone

and in-person visits, ensuring signage is properly posted

and regular maintenance on news box locations. Applicant will also be responsible for draw maintenance,

management of delivery contractors and be asked to seek

The ideal applicant will be proficient in a PC environment,

be detail oriented and have sales and marketing

background. This is not your typical office job. Interested

candidates must be able to multi task and switch gears

The Single Copy Sales Manager is an entry level position

with some managerial duties. Normal hours are Monday

Friday 8-5 with some weekend and evening work. Medical,

dental, and vision insurance is available, paid time off

Interested applicants please send a cover letter and

Yankton Media Inc.

**Single Copy** 

out new sales locations.

available after 90 days.

Mike Hrycko

**Circulation Director** 

mike.hrycko@yankton.net

319 Walnut St., Yankton, SD 57078

Yankton Media, Inc.

resume to:

EOE

quickly based on what the day brings.

**Sales Manager** 

and a cover letter to : **PO Box 667** Yankton, SD 57078 sheila@jmmwh.com

Land Surveyor

Send cover letter & resume to infojec@iw.net. CAD, surveying equipment & software experience required. LSIT Certification preferred. Salary based on experience.

Yankton Public Schools is now accepting applications for a Full time Maintenance/Grounds worker. Starting wage is \$12.40/hr.

Applications closed when position filled. Applications are available online at ysd.k12.sd.us/JobOpenings or apply at the Yankton School District Business Office at 2410 West City Limits Road, Yankton, SD 57078.

An Equal Opportunity Employer.

**Read & Recycle!** 

605)664-8886 or Skoger Company (605)263-3941.

2-bedroom apart-Deluxe ments with free Internet, water/garbage. Up and downstairs available. Beautiful Area. (605)661-3999.

Large 5-bedroom Apt in the house, by the lake. 2-bath, heat, A/C, no indoor pets/smoking. Available immediately. (402)404-0175.

RETIREMENT **APART-**MENTS, ALL INCLUSIVE. Meals, transportation, activities daily. Short Leases. Monthly specials! Call (866)338-2607.

1-bedroom apartment in Tabor. Clean, cozy and a short commute to Yankton. Rent based on income. Equal Housing Opportunity (605) 760-7413 or Skogen Company (605)263-3941.

## **Houses For Rent** 1615

2-bedroom, 2-bath home in Yankton. Off-street parking, C/A, gas heat, laundry hook up's. No pets/smoking, lease, deposit and references required. Larry's Rentals (605)664-9014 or (605)661-0987 after 5pm.

2-bedroom, 1-bath home. Close to schools/parks. Joe, America's Best Realty. (605)661-7264.



905 E. 15th #3 • \$89,900 2-bedroom, 3-bath townhome. Move-in ready! Joe, America's Best Realty. (605)661-7264.



AUCTIONS ABSOLUTE LAND AUCTION, 456 productive farmland acres, plus hunting, excellent access off Hwy 212, north central SD, Dec. 3, www.PiroutekAuction.com or 605-685-4556.

BUFFALO AUCTIONS-Sunday, November 30. 11:00 a.m., Prairie Sky Ranch, Veblen, SD. Selling approximately 250 calves and 20 open cows. --Monday, December 1, 11:00 a.m., Brownotter Buffalo Ranch & Guests, Mobridge (SD) Livestock Auction. Selling approximately 300 calves; 20 yearling bulls and 20 open cows. Information and updates at www.bradeenauction.com, Bradeen Auctions on Facebook or call (605) 390-1419.

## EMPLOYMENT

BRIDGEWATER CITY accepting written Notice of Interest for Manager Lessees for City Bar. Call Bridgewater Finance Office 605/729-2690 or see bridgewatersd.com for more information.

CUSTER REGIONAL HOSPITAL is accepting applications for full-time Licensed Medical Assistants, LPNs or RNs to join our Custer and Hot Springs Clinic teams in the beautiful southern Black Hills. Salary based on experience; includes excellent benefits. Contact Human Resources at (605) 673-9418 for more information or log onto www.regionalhealth.com to apply. EEOC/AA.

COUNTY AUDITOR FOR Stanley County, full time, Fort Pierre area. Responsible for supervision of Auditor's office as specified in SDCL 7-10. Salary \$45,000. Call 223-7786 for information. Closes December 1, 2014.